



## TERMS AND CONDITIONS

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1. Finders Keepers trading hours will be: **Saturday 6th November 10am - 5pm & Sunday 7th November 10am - 5pm.** You must be available on both of these days and for the whole duration of these times be attending your stall.
2. Once approved, the applicant fee must be paid in full prior to the event. Failure to pay may lead to cancellation of the approved application.
3. Stall spaces are rented as a one-off basis only. The act of renting a stall does not create any form of tenancy or imply a future right or licence.
4. Finders Keepers Market stalls may not be transferred, sold or sublet.
5. Visitors and customers of the Finder Keepers Markets as well as those of the Old Museum, must be treated with courtesy at all times and in accordance with fair trading practice. Stallholders must not insult or intimidate other stallholders, customers, visitors and staff. Failure to comply will result on immediate closure of the stall.
6. Stallholders are required to remove all rubbish and materials from their stall at close of trading and to keep their area neat and tidy, respective of how the space was originally set up.
7. The Stallholder must comply with the laws governing occupational health and safety.
8. Any damage caused by the stallholder to their space or The Old Museum must be paid for.
9. Stallholders have no right to gain compensation against Finders Keepers Markets for any loss or damage to their stall, this is your own responsibility.

### Products

10. All products sold at the Markets must be selected and approved by Finders Keepers prior to being offered for sale in the market.
11. All products must comply with relevant safety and compliance standards.
12. All products must be well presented and in accordance with the Markets.

### Stall set-up

13. Set up times will be allocated for Friday 5th November in the afternoon. Stalls must be attended at least 30 mins prior to commencement of the consecutive day.
14. All designers will be designated a stall space for the market. You must not change your positions or move any of the furniture in your area without prior consent.
15. Each designer must store all materials and equipment safely within their area.
16. Stall display must keep within the image of Finders Keepers Markets, and must respect the rules of The Old Museum.
17. All stall equipment must be secured to protect personal and public safety.
18. Public access ways must be kept clear at all times with all merchandise, equipment, signs and furniture within the stalls boundaries.
19. Trading is restricted to advertised hours of Finders Keepers Markets.

### Stall furniture and rental

20. Market furniture is provided under the application fee and will be set up and allocated to you prior to the markets.
21. The stall fee's start at \$400 and go up to \$500 (not inc GST) for 2 x days depending on stall requirements. This can be made by Direct Bank Deposit only. Payment details will be sent upon acceptance.
22. Stall holders space, tables and/or racks - will be allocated prior to booking the markets and will be determined on product being displayed.

### Equipment/ Storage/ Signage

23. Stall fees include a table/s and/ or clothing racks. Designers should bring:
  - display and promotional materials - including business cards and means of contact
  - a change float to suit your product pricing and suitable means to secure cash and/ or order forms
  - packaging for customers to take product home in
24. Any other additional stall furniture and/or equipment must be approved prior to the markets at registration.
25. The Markets is unable to provide EFTPOS and credit card facilities for any designers. Designers wishing to make use of these facilities must make their own provisions.
26. There will be no facility for cash storage or change available on the day from the Markets.
27. Storage is restricted to your stall space.
28. All signage must have prior approval, wall space is not available.

### Parking and traffic

29. Parking will be available for all stallholders, you will have access to load in & out on the day. More details for this will be given upon registering.
30. Designers must obey all local traffic and parking regulations and not inconvenience local residents and members of the public and respect their premises and property.

### Cancellation

31. Finders Keepers Markets will continue to trade in wet weather. However in the event of dangerous weather conditions Finders Keepers has the right to cancel the markets.
32. Any cancellations after payment & registration **will not have their hire fees refunded.**

### Insurance

33. Public Liability is compulsory for all stallholders. Stallholders who already have this covered will not need to apply for it but are required to show their certificate upon registration. If you do not have this insurance we recommend you apply for it. Public liability insurance protects you and your business/ product against the financial risk of being found liable to a third party for injury and loss or damage of property. Stallholders who don't have Public Liability Insurance need to organise this themselves.
34. This insurance however does not include loss or damage to your own personal property, products, stock and/or equipment that you may have either at or near your stall regardless of whether these are hired, borrowed or owned by you. Please ensure that you have adequate insurance for yourself as it is not the responsibility of the Finders Keepers or The Old Museum.